

ARTICULATION AGREEMENT

Greenville Technical College Associate of Applied Science in Paralegal and Lander University Bachelor of Science in Paralegal Studies

Greenville Technical College (GTC) and Lander University (LU) have formed a partnership to enhance the transfer of students from GTC to LU. The articulation agreement will provide Associate of Applied Science in Paralegal students who meet the minimum GPA requirement of a 2.0 with advising and academic support for a successful transition to Lander University's Bachelor of Science in Paralegal Studies program.

ADMISSION AND GRADUATION REQUIREMENTS

- A. Lander University admission and program admission requirements apply to students who transfer under this agreement. Additionally, GTC students meeting the transfer requirements of this agreement, will be guaranteed admission to LU and receive priority acceptance into the B.S. in Paralegal Studies program.
- B. Policies governing the admission, enrollment, and transfer of students are the sole purview of each institution.
- C. Students accepted into LU must fulfill the LU program and graduation requirements.
- D. Each institution will provide updates of any admission policy changes prior to the start of fall semester in a given academic year.
- E. Students transferring to LU through the articulation agreement will enter under the academic provisions of the LU catalog in place at the time of their signed declaration of intent to transfer.
- F. Both GTC and LU agree to inform and train academic advisors concerning the terms of this agreement and the articulation of courses between the institutions. Advisor names and contact information will be given to each institution.

PROMOTION OF AGREEMENT

- A. Both GTC and LU agree to promote this agreement to students at all GTC campuses by means of a marketing strategy approved by both institutions. A review of this marketing strategy will take place annually.
- B. For purpose of this agreement, LU grants GTC, and GTC grants and LU, permission to use, display, reproduce, and publish without compensation each other's trademarks as an institutional partner on websites, cobranded web portals, and in print marketing publications.
- C. LU and GTC will provide an electronic version of the Trademarks for the use permitted by this agreement. Each party represents and warrants that it possesses all rights necessary for the granting of the permissions set forth in this agreement.
- D. LU will provide a link for the transfer agreement on the LU website. GTC will provide a link for the agreement on the GTC website.

- E. Each institution reserves the right to review in advance any information including but not limited to, websites, cobranded web portals, and in print marketing publications.
- F. Upon written permission of program participants, LU and GTC will share demographic and academic information about the students who are designated LU Articulation students, where appropriate, as specified in the LU Articulation Program student application.

ARTICULATION PROGRAM ADVISEMENT

- A. An LU representative will participate in Transfer Tuesday/Thursday in the Greenville Tech Planning and Transfer Headquarters (PATH) at least once per semester.
- B. Academic Program Coordinators at LU will provide timely notice to GTC when changes in the curriculum occur and will assist in revising pathway documents to facilitate degree completion for articulation students.
- C. GTC will provide transcripts to LU for participating Articulation students at no charge with written permission of program applicants.
- D. LU will accept the Statewide Articulation Agreement of 86 courses approved by the South Carolina Commission on Higher Education for transfer from two- to four-year public institutions as part of the articulation agreement.
- E. LU will provide student services to include access to the LU Transfer Coordinator, designated Open House events, as well as scheduled LU articulation program meetings with students.

STUDENT RESPONSIBILITIES AND OPPORTUNITIES OF AGREEMENT

- A. Students planning to transfer to Lander University's Bachelor of Science in Paralegal Studies will sign an Intent to Transfer form in the GTC PATH. The intent to transfer will be shared with the LU Admissions Office. Transfer of the intent to transfer student agreements will be the responsibility of the PATH Coordinator and the LU Transfer Coordinator. (Addendum 2)
- B. Students desiring to take advantage of the terms of the articulation agreement must complete all requirements to enjoy the rights and privileges of the agreement.
- C. Students who enter into this articulation agreement will be guaranteed the rights and privileges outlined in the agreement once the agreement is signed and contingent upon their strict adherence to the requirements (both curricular and non-curricular).
- D. Qualified articulation transfer students are automatically considered for merit and transfer scholarships.
- E. Students will have access to the LU library, as would any other student of the university.
- F. Students will have access to any LU athletic events, as would any other student of the university.
- G. Students who have completed the intent to transfer as part of the articulation agreements will have admission/application fees waived.

TRANSFER OF CREDITS

Lander University will accept up to **64** semester hours of credit from Greenville Technical College's Associate of Applied Science in Paralegal to apply to Lander University's Bachelor of Science in Paralegal Studies. (Addendum 1) The student will complete additional hours at LU to earn a **total of 120 hours** for the Bachelor of Science in Paralegal Studies.

- A. Courses will transfer as described in the Course Transfer Articulations in this Articulation Agreement (Addendum 1).
- B. Lander University will accept transfer credit from specific GTC degrees to specific LU undergraduate degrees if the following requirements are met by both institutions:
 - a. In order for Lander University to meet its obligation to comply with accreditation requirements for Faculty Qualifications (6.2.a.) as they pertain to baccalaureate degrees, Greenville Technical College will ensure that all faculty teaching courses in the AAS degree transfer agreement have completed a master-level degree and have eighteen hours in the teaching discipline on the graduate transcript.
 - b. Program Coordinators at Lander University are responsible for developing bachelor degree pathways for students desiring to begin their education at GTC in an AAS program and complete a baccalaureate degree at LU.

REVERSE TRANSFER REQUIREMENTS

- A. Lander University's Office of University Registrar and Greenville Technical College's Office of Student Records will maintain communication to promote seamless reverse transfer.
- B. Students participating in the Articulation program will sign a waiver for the release of reverse transfer hours from LU to GTC.
- C. Both LU and GTC will highly encourage completion of an associate degree at Greenville Technical College prior to transferring to LU. However, students transferring to LU from GTC, who completed twenty-five percent of their GTC degree prior to transfer, may qualify for reverse transfer of hours to GTC for completion of an associate degree.
- D. LU will provide reverse transfer transcripts of program applicants to GTC at no charge with permission of the student.
- E. Courses completed at LU may be used within graduation guidelines for Greenville Technical College to complete reverse transfer and award of certificates, diplomas, and degrees from GTC. Both institutions agree to share transfer data and student success data to be used in joint assessment activities and agreement evaluation processes.

TERMS OF AGREEMENT

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting an annual review of this agreement.
- B. Program curriculum and requirements listed in the Course Transfer Articulations (Addendum 1) are subject to change. Each institution agrees to make any changes known to the other in a timely fashion.

- C. Lander University and Greenville Technical College will ensure that they maintain accreditation with the appropriate regional accrediting body to ensure that all operations meet with accreditation requirements of the two institutions.
- D. This Articulation/Transfer Agreement is effective on **April 21, 2020** and shall remain in effect for five years unless terminated or amended by either party with 120 days prior written notice.
- E. This Articulation/Transfer Agreement will be reviewed by both parties as required but at least annually beginning on or after **April 21, 2021**.

INSTITUTIONAL AUTHORIZATION

Lander University and **Greenville Technical College** have caused this Agreement to be duly executed and agree to be bound thereby

LANDER UNIVERSITY

GREENVILLE TECHNICAL COLLEGE

Richard Cosentino, Ph.D.
President

Keith Miller, Ph.D.
President

Scott Jones, Ph.D.
Provost and Executive Vice President for
Academic Affairs

Jermaine Whirl, Ph.D.
Vice President of Learning & Workforce
Development

Lucas McMillan, Ph.D.
Dean, College of Behavioral & Social Sciences

Pamela Wash, Ph.D.
Dean, School of Education and Professional Studies

Office Use Only		
Date Received	Date Posted	Date Reviewed

ADDENDUM 1: Transfer Agreement Worksheet

GREENVILLE TECHNICAL COLLEGE AND LANDER UNIVERSITY
TRANSFER AGREEMENT WORKSHEET
Associate of Applied Science in Paralegal and
Bachelor of Science in Paralegal Studies

General Education Requirements						
Greenville Technical College			Lander University			Notes
Course Number	Course Title	Credit Hours	Course Number	Course Title	Credit Hours	
ENG 101	English Composition	3.0	ENGL 101	Writing and Inquiry I	3.0	Core Academic Skills
ENG 102	English Composition II	3.0	ENGL 102	Writing and Inquiry II	3.0	Core Academic Skills
SPC 205	Public Speaking	3.0	SPCH 101	Speech Fundamentals	3.0	Humanities & Fine Arts
MAT 120 or MAT 155	Probability and Statistics or Contemporary Mathematics	3.0	MATH 211 or MAT 101	Introduction to Statistical Methods or Survey of Mathematics	3.0	Core Academic Skills
PSC 201	American Government	3.0	POLS 101	American National Government	3.0	Founding Documents of the United States
HIS 202	American History	3.0	HIST 112	U.S. History since 1877	3.0	Behavioral & Social Perspectives
	Total Gen Ed in AAS LEG Degree	18.0		Total GTC GEN ED Transfer	18.0	
Major Requirements						
Greenville Technical College			Lander University			Notes
Course Number	Course Title	Credit Hours	Course Number	Course Title	Credit Hours	
COL 105	Freshman Seminar	3.0	ELEC xxx		3.0	Additional Elective
COL 111	E-Learning Success	1.0	ELEC xxx		1.0	Additional Elective; hours sub for LINK 101
LEG 120	Torts	3.0	LEG 1xx	Torts	3.0	Major Program Elective
LEG 121	Business Law I	3.0	BA 251	Legal Environment of Business	3.0	Major Program Core Requirement
LEG 132	Legal Bibliography	3.0	LEG 1xx	Legal Bibliography	3.0	Major Program Elective Preferred course by LU.
LEG 135	Intro to Law & Ethics	3.0	LEG 1xx	Intro to Law & Ethics	3.0	Major Program Elective Preferred course by LU.
LEG 201	Civil Litigation I	3.0	LEG 2xx	Civil Litigation I	3.0	Additional Elective
LEG 202	Civil Litigation II	3.0	LEG 2xx	Civil Litigation II	3.0	Additional Elective
LEG 213	Family Law	3.0	LEG 2xx	Family Law	3.0	Additional Elective

LEG 214	Property Law	3.0	LEG 2xx	Property Law	3.0	Additional Elective
LEG 230	Legal Writing	3.0	LEG 2xx	Legal Writing	3.0	Major Program Elective Preferred course by LU.
LEG 233	Wills, Trusts, & Probate	3.0	LEG 2xx	Wills, Trusts, & Probate	3.0	Additional Elective
LEG 240	Claims Investigation	3.0	LEG 2xx	Claims Investigation	3.0	Additional Elective
LEG 262	Litigation Applications	3.0	LEG 2xx	Litigation Applications	3.0	Additional Elective
LEG 270	Paralegal Certification Review	3.0	LEG 2xx	Paralegal Certification Review	3.0	Additional Elective
LEG ELEC	LEG 122 - Business Law II, or LEG 212 - Workers' Compensation or LEG 250 Internship for Paralegal	3.0	LEG 2xx	LEG 122 - Business Law II, or LEG 212 - Workers' Compensation or LEG 250 Internship for Paralegal	3.0	Additional Elective
Total Major hours in AAS LEG Degree		46.0	Total GTC Major Direct Transfer Hours		46.0	
Total AAS LEG Degree		64.0	Total AAS LEG Hours Transferred		64.0	

PATH 2020-21

Other General Education Course Articulations in addition to AAS. LEG requirements

Greenville Technical College

BIO 215	or any other lab science	4.0
PSY 201	General Psychology	3.0
SPA 101	Elementary Spanish	4.0

Lander University

	a lab science course	4.0
PSYC 101	General Psychology	3.0
SPAN 101	Spanish for Global Citizens I	4.0

Other Options for Course Articulations in Major Requirements in addition to AAS. LEG requirements

ACC 101	Accounting Principles	3.0	ACCT 201	Financial Accounting Principles	3.0
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GTC students can transfer up to 64 hours to Lander University.

Overall Hours Breakdown

Hours taken at Greenville Technical College

Greenville Technical College	
General Education	18.0
Program Requirements	15.0
Additional Electives	31.0
Total Hours	64.0

Additional hours to be taken at Lander for BS Degree

Lander University	
General Education	16.0
Program Requirements	30.0
Additional Electives	10.0
Total Hours	56.0

LINK 101 is waived.

ADDENDUM 2: Course Transfer Articulations

	GTC Courses	LU Courses	Notes
GENERAL EDUCATION			
Core Academic Skills			
	ENG 101	ENGL 101	
	ENG 102	ENGL 102	
	MAT 120 or MAT 155	MATH 211 or MATH 101	
Humanities & Fine Arts			
	SPC 205	SPCH 101	SPC 205 is required in GTC's curriculum.
	ART 101, ENG 202, 205, 206, 208, 209, 214, 235; MUS 105; PHI 101, 105, 110; or THE 101	ART 101; ENGL 201, 202, 204, 205, 214, 221, 241; MUSI 101; PHIL 102, 103; THTR 201	<i>All of these options are GTC Humanities courses equivalent to LU Humanities & Fine Arts courses and are options for a student.</i>
Behavioral & Social Perspectives			
	HIS 202 PSY 201	HIST 112 PSYC 101	<i>HIS 202 is recommended in GTC's curriculum as a Humanities course. If PSY 201 were taken at GTC, it would satisfy hours in this LU category.</i>
Scientific & Mathematical Reasoning			
	Any 4 hr. lab science	Lab science course	Any 4 hr. lab science course taken at GTC will be accepted to meet LU's General Education curriculum. This includes BIO 215 that was previously a requirement in GTC's curriculum. <i>If a student has another math or non-lab science course at GTC that is equivalent to a course within this LU category, it could be counted as well.</i>
Founding Documents of the United States			
	PSC 201	POLS 101	<i>PSC 201 is recommended at GTC and required at LU.</i>
World Cultures			
	SPA 101	SPAN 101	<i>SPA 101 is in this LU category and could be taken at GTC as a Humanities course.</i>
Leadership, Involvement, Networking, and Knowledge			
	COL 111	ELEC xxx	<i>LINK 101 is waived if 24 hours of credit or more are transferred into LU. COL 111 is an equivalent course with one hour.</i>
MAJOR PROGRAM CORE REQUIREMENTS			
	ACC 101	ACCT 201	<i>This is not required in GTC's curriculum but required at LU.</i>
	LEG 121	BA 251	
MAJOR PROGRAM ELECTIVES (12 credit hours in this category, so remaining hours in Additional Electives)			
	LEG 132	LEG 1xx	<i>Legal Bibliography is a preferred course for admitted students.</i>
	LEG 135	LEG 1xx	<i>Intro to Law & Ethics is a preferred course for admitted students.</i>
	LEG 230	LEG 2xx	<i>Legal Writing is a preferred course for admitted students.</i>
	LEG 120	LEG 1xx	

	LEG 122	LEG 1xx	
	LEG 131	LEG 1xx	
	LEG 133	LEG 1xx	
	LEG 134	LEG 1xx	
	LEG 100-level courses	LEG 1xx	<i>Any 100-level LEG classes at GTC will be labeled as LEG 1xx at LU.</i>
	LEG 201	LEG 2xx	
	LEG 202	LEG 2xx	
	LEG 212	LEG 2xx	
	LEG 213	LEG 2xx	
	LEG 214	LEG 2xx	
	LEG 216	LEG 2xx	
	LEG 222	POLS 2xx	
	LEG 231	LEG 2xx	
	LEG 232	LEG 2xx	
	LEG 233	LEG 2xx	
	LEG 234	LEG 2xx	
	LEG 235	LEG 2xx	
	LEG 240	LEG 2xx	
	LEG 243	LEG 2xx	
	LEG 250	LEG 2xx	
	LEG 252	LEG 2xx	
	LEG 260	LEG 2xx	
	LEG 262	LEG 2xx	
	LEG 270	LEG 2xx	
	LEG 200-level courses	LEG 2xx	<i>Any 200-level LEG classes at GTC will be labeled as LEG 2xx at LU unless otherwise noted here or in SCTRAC.</i>
ADDITIONAL ELECTIVES			
	31 hours of coursework (including COL 105) would be in this category. Any GTC course that does not fit into the other categories would be accepted into this category up to 64 hours of credit.		
	***All courses listed above are labeled in the SCTRAC system, www.sctrac.org . ***The notes above on course options may apply to students in GTC's AA or AS programs.		

Overall Hours Breakdown with GTC's 2020-2021 curriculum

	Hours taken at GTC	Additional hours to be taken at LU for BS degree
General Education	18 hrs.	16 hrs. [LINK 101 is waived]
Program Requirements	15 hrs.	30 hrs.
Additional Electives	31 hrs.	10 hrs. [COL 105 and COL 111 are counted here]
Totals	64 hrs.	56 hrs.

Additional notes to improve transferability options for students.

- 1) It is best for students to take PSC 201 at GTC since this is a pre-req for many LEG courses at LU.
- 2) Other GTC courses that would meet LU's Gen-Ed include: HIS 202, PSY 201, SPA 101, and a lab science course. Additional Humanities courses at GTC and their LU equivalents are also listed above.
- 3) If ACC 101 were taken at GTC, it would add to the Program Requirements completed.

ADDENDUM 3: Statement of Intent

Statement of Intent

I, _____, a student at Greenville Technical College, intend to earn an Associate of Applied Science degree in Paralegal at Greenville Technical College and transfer to Lander University to earn my Bachelor of Science in Paralegal Studies. I have read the criteria and reviewed the list of required coursework and acceptable courses from the SC technical schools. I understand that I will be responsible for tuition and fees at both institutions and must comply with policies in effect at the time of my matriculation. I agree to seek clarification from a faculty advisor at Greenville Technical College or from Lander University if needed. The Lander College of Behavioral & Social Sciences phone number is 864-388-8176.

I expect to graduate with my Associate of Applied Science degree in _____.

Student's Name _____ Date _____

Faculty/Staff Advisor _____ Date _____

Note: copy to be sent to:

College of Behavioral & Social Sciences
Department of Government, Criminology, & Sociology
Lander University
320 Stanley Avenue
Greenwood, SC 29649