

TRIDENT
TECHNICAL
COLLEGE

Post Office Box 118067 ■ Charleston, South Carolina ■ 29423-8067

December 8, 2000

Mr. Mark Flanagan
Dean, Health Sciences
Horry-Georgetown Technical College
P.O. Box 1966
Highway 501
Conway, SC 29526

Dear Mark:

It has been some time since we renewed the "Education Articulation Agreement" involving your institution and Trident Technical College's OTA and PTA programs.

I am enclosing a copy of the Agreement for your review. There have been no changes in the document that I can tell since we executed our last Agreement. However, if you recall, since we went to the "First Qualified, First Admitted" procedure for admitting students, we no longer "reserve" any slots for any students. The purpose of this agreement and attendant procedures is to assist any students at your institution in making a smoother transition into our programs.

The enclosed Admission Requirement Sheets and Curriculum Displays reflect several changes that you should be aware of: especially the OTA program.

I am enclosing several other documents in case you need them:

1. A copy of the OTA/PTA Track Student Information Sheet: that must be completed and returned as indicated. This helps us keep up with your students' progress, as well as helping us to plan for classes.
2. A copy of the "Observation/Volunteer Work Sheet" that the student may complete in either your area, or at Trident Technical College. The completed form must be submitted to our Office of Admissions and Records as indicated.

Finally, we have switched from the HOAE test to the HOBET test. Our Testing Service informs me that your Testing Services have been contacted, and that this piece of the Articulation process has been worked out. If not, please let me know and I will work that out on this end.

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Mr. Mark Flanagan

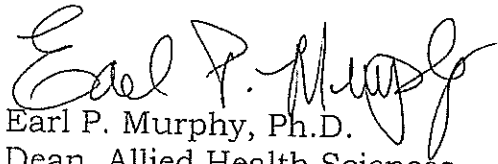
December 8, 2000

Per the Agreement, I will need to know who the contact person/advisor is at your institution so that we can stay in touch regarding any changes, problems, etc. Please let me know the name and contact information regarding this person.

If you do not wish to continue the Articulation process, please indicate it on the Agreement form and return to me. Otherwise, I look forward to our continued working agreement.

Please call me if you have questions: (843) 574-6350.

Kindest personal regards,

A handwritten signature in cursive script that reads "Earl P. Murphy". The signature is written in black ink and is positioned above the printed name and title.

Earl P. Murphy, Ph.D.

Dean, Allied Health Sciences

EPM:srs

**TRIDENT
TECHNICAL
COLLEGE**

Post Office Box 118067 ■ Charleston, South Carolina ■ 29423-8067

DATE: _____

Harry - Georgetown Technical College
PO Box 218191
Conway SC 29528

RE: CONTRACT NUMBER: 0000808
CONTRACT DESCRIPTION: _____

Attached are _____ copies of the above referenced contract.

- _____ 1. Please acknowledge receipt by signing and faxing this letter to Trident Technical College Procurement Office at: (843) 574-6395.
- _____ 2. Please state the effective date of the contract on this letter and return with a fully executed copy of this contract to:

Carol A. Belcher, C.P.M.
Director of Procurement &
Risk Management
Trident Technical College
PO Box 118067
Charleston, SC 29423

If you have any questions, please call me at: (843) 574-6230.

Sincerely,

Carol A. Belcher

Carol A. Belcher, C.P.M.
Director of Procurement &
Risk Management

I acknowledge receipt of the above referenced contract.

Signature _____ Date: _____

Attached is a fully executed copy of the above referenced contract. The effective date is: _____

STATE OF SOUTH CAROLINA)

) EDUCATIONAL ARTICULATION AGREEMENT

COUNTY OF CHARLESTON)

THIS AGREEMENT, made and entered into this the _____ 15th _____ day of June, 2000, by and between Trident Technical College, hereinafter referred to as Trident, and Horry-Georgetown Technical College hereinafter referred to as the Affiliating Institution.

WITNESSETH:

THAT WHEREAS, Trident, through its Allied Health Division, wishes to provide educational experiences for students in the following program(s):

Occupational Therapy Assistant and Physical Therapist Assistant hereinafter referred to as the Program(s),

AND WHEREAS, the Affiliating Institution is willing to provide the first academic year of such experiences,

NOW, THEREFORE, in contemplation of the collaborative relationship to be established between the parties and in consideration of the covenants contained herein, the parties mutually agree as follows:

I. DUTIES OF TRIDENT

- 1.01 Communication with the Affiliating Institution, through its Articulation Coordinator, on all items pertinent to the Program(s).
- 1.02 Notify in writing the Affiliating Institution's designated Articulation Coordinator and the assigned administrator of the recommended first year schedule of courses per program, including the grade completion requirement, course substitutions and admission process.
- 1.03 Support rules and regulations governing students that are mutually agreed upon by the Affiliating Institution and Trident.

II. DUTIES OF THE AFFILIATING INSTITUTION

- 2.01 Appointment of a contact person as the Articulation Coordinator and an administrator to facilitate the educational linkage process. The names of these contact persons or any change in the assigned persons will be provided to Trident.
- 2.02 Assign the Articulation Coordinator to advise, track and maintain files on articulating students while they are at the Affiliating Institution.

III. MUTUAL DUTIES OF TRIDENT AND THE AFFILIATING INSTITUTION

- 3.01 Agree that the Educational Articulation Handbook will be reviewed annually by the colleges involved and will include: overview of the articulation concept, program transfer arrangements, and other issues that impact upon the articulation agreement.
- 3.02 Agree that each Articulating student will meet the criteria as set forth in the Articulation Handbook, and that the conditions for consideration for admission will be adhered to.
- 3.03 Agree that there shall be no unlawful discrimination in the Program based upon race, color, ancestry, religion, sex, age, or disability.

IV. TERMINATION

This Educational Articulation Agreement shall be self-renewing on the anniversary date, unless terminated, in writing, by either party, six months prior to that date.

V. MODIFICATIONS

The parties agree to the full and complete performance of the mutual covenants contained herein and this agreement by and between the parties; and no amendments, changes, additions, deletions or modifications to or of this agreement shall be valid unless reduced to writing, signed by the parties and attached hereto.

VI. REPRESENTATIVE'S AUTHORITY TO CONTRACT

By signing this document, the representative of the College thereby represents that such person is duly authorized by the College to execute this document on behalf of the College and that the College agrees to be bound by the provisions thereof. IN TESTIMONY WHEREOF, the hands and seals of the parties are affixed hereto.

HORRY-GEORGETOWN TECHNICAL COLLEGE

TRIDENT TECHNICAL COLLEGE

BY: _____ / /
DATE

BY: Mike Gross / /
Mike Gross DATE

TITLE: _____

TITLE: V. P. Finance

BY: _____ / /
DATE

BY: Earl P. Murphy 6/16/20
Earl P. Murphy DATE

TITLE: _____

TITLE: Dean, Allied Health

TRIDENT TECHNICAL COLLEGE

OTA/PTA Track Student Information Sheet

Today's Date _____

This sheet must be in your file in Trident Technical College's Admissions and Records office if you are seeking admission into Trident's Occupational Therapy Assistant (OTA) or Physical Therapist Assistant (PTA) program.

General Information (Please Print)

Social Security Number _____ - _____ - _____

Mr.

Ms.

Last Name First MI Maiden

Street or P.O. Box Apt. #

City State Zip Code

Daytime telephone number (_____) _____

I am applying to the OTA Program PTA Program

Educational Background

High School Last Attended Location

Did you graduate? Yes No Date of Graduation _____
Month/Year

Did you complete a GED? Yes No Date of Graduation _____
Month/Year

List all colleges and universities that you have attended, including Trident. Start with the most recent.

Name Location Dates Attended

Name Location Dates Attended

Name Location Dates Attended

Important Notes

1. The student seeking admission into the OTA or PTA programs as an articulation student must have this sheet on file in Trident's Admissions and Records office.
2. The student must meet all general admissions and specific program requirements for Trident Technical College before being admitted to the OTA or PTA program at Trident. A copy of these requirements have been provided to the OTA and/or PTA advisor(s) at the student's home college.
3. The student must have one copy of official college transcript(s) mailed to Trident's Admissions and Records office. Transcripts submitted directly from the student are not acceptable.

Statement

I _____ have read the admissions requirements for Trident Technical College. I also
(Print Name)
have read the course and admissions requirements for the OTA or PTA program and I understand my obligation to fully meet these requirements. I understand it is my responsibility to submit all the information that is required to Trident's Admission and Records office before my application can be processed.

Applicant's Signature

Social Security Number

Date

Advisor's Name (Please Print)

Date

Advisor's Signature

Office of Admissions and Records
Allied Health Admissions Processor
AM-M, P.O. Box 118067
Charleston, SC 29423-8067

Trident Technical College is an equal opportunity institution and does not discriminate on the basis of race, color, religion, national or ethnic origin, disability, sex or age in its admissions policies, programs, activities or employment practices.



Occupational Therapy Assistant Program Admission Requirements

Applicants will be admitted to this program on a "first-qualified, first-admitted" basis. Applicants are considered to be qualified for admission to the next available class when they meet all TTC and program requirements. Classes in this program begin Summer Term.

APPLICANTS MUST COMPLETE ALL OF THE FOLLOWING REQUIREMENTS

- I. **General College Admission Requirements:** Achieve admission to TTC by meeting the College's requirements for diploma programs. See the current College Catalog/Student Handbook. Please note that applicants not achieving appropriate test scores will be required to complete courses indicated by placement test scores.

NOTE: Admission to TTC does not guarantee admission to the Occupational Therapist Assistant program.

- II. **Program Admission Requirements:** Applicants should ensure that each of the following admission requirements is on file in the Admissions and Records office as soon as it is completed. Information may be submitted in person or by mail to:

Trident Technical College
Admissions and Records, AM-M
(Building 410, Room 110)
P.O. Box 118067
Charleston, SC 29423-8067

- A. Achieve qualifying scores on the College's Placement Test, Scholastic Assessment Test (SAT) or American College Test (ACT). Contact an academic advisor and complete all courses indicated by placement test scores.
- B. Complete the Allied Health/Nursing application for the Occupational Therapy Assistant program. *NOTE:* When the number of applicants qualifying at the same time exceeds the number of spaces available in this program, admission will be prioritized according to the date and time that the Allied Health/Nursing application was received in the Admissions and Records office.
- C. Achieve a minimum composite percentage of 50 on the Health Occupations Basic Entrance Test (HOBET). (Exam schedules and cost information may be obtained by contacting TTC's Testing Services, Building 410, Suite 202, Room 204, (843) 574-6410.) The HOBET may be taken only two times in a 12-month period.

- D. Provide proof of graduation from an accredited high school or equivalent by submitting a copy of your high school transcript, diploma or GED.
- E. Provide proof that all general education courses (support courses) required in the Occupational Therapy Assistant program have been completed with a minimum grade of C. Laboratory sciences must have been taken within five years of admission date.
- F. Submit official copies of all college transcripts, other than TTC transcripts, to the Admissions and Records office.
- G. Submit proof of a minimum of 40 hours of observation/volunteer work performed in two separate occupational therapy facilities. The applicant is responsible for arranging the observation/volunteer time.
- H. Maintain a minimum cumulative 2.5 GPA at the time of admission and date of entry into the program.

III. General Admission Procedures for the Occupational Therapy Assistant Program
Applicants who meet TTC and program requirements will be considered qualified and will be admitted on a "first-qualified, first-admitted" basis. Qualified applicants will be sent a letter indicating the year and semester that they have been admitted. See College Catalog/Student Handbook for course progression requirements.

NOTE: Falsification of any information submitted will make a student ineligible for admission to or continuation in the Occupational Therapy Assistant Program.

Revised 11/00

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TRIDENT TECHNICAL COLLEGE

Occupational Therapy Assistant Program Curriculum Display

First Semester - Fall			Class	Lab	Credit
BIO	210	Anatomy and Physiology I	3	3	4
ENG	101	English Composition I	3	0	3
MAT	120*	Probability and Statistics	3	0	3
PSY	201	General Psychology	3	0	<u>3</u>
					13
Second Semester - Spring					
BIO	211	Anatomy and Physiology II	3	3	4
CPT	101	Introduction to Computers	3	0	3
PSY	203	Human Growth and Development	3	0	3
SPC	205	Public Speaking	3	0	3
Humanities Elective**			3	0	<u>3</u>
					16
Third Semester - Summer Term					
OTA	103	Introduction to Occupational Therapy	2	0	2
OTA	130	Therapeutic Media I	0	3	1
OTA	150	Early Intervention Clinical Experience	0	3	1
OTA	151	OTA Clinical I	0	3	1
OTA	174	Pediatric Skills for the Occupational Therapy Assistant	5	3	6
OTA	213	Group Process and Dynamics	2	0	<u>2</u>
					13
Fourth Semester - Fall					
OTA	155	Gerontology	1	3	2
OTA	160	Adult Psychosocial Dysfunction	2	0	2
OTA	165	Adult Physical Dysfunction	4	3	5
OTA	203	Kinesiology for Occupational Therapy	2	3	3
OTA	245	Occupational Therapy Departmental Management	2	0	2
OTA	252	OTA Clinical II	0	6	<u>2</u>
					16
Fifth Semester - Spring					
OTA	260	Clinical V (Physical Disabilities)	0	21	7
OTA	268	Clinical VI	0	21	<u>7</u>
					14
Total Semester Hours					72

*MAT 110 College Algebra may be substituted.

**Humanities electives (Select a minimum of three credit hours of course work from the list of approved Humanities courses in the College Catalog.)